

## Appendix 1

### ADVISORY PARTNERSHIP BOARD – TERMS OF REFERENCE

<b>Terms of reference</b>	<b>Role</b> <ol style="list-style-type: none"> <li>1. To support the planning and provision of cultural partnership objectives, service plans and advising on need, demand and opportunities.</li> <li>2. To provide expert advice and discussion on specific thematic areas (e.g. health, communities, regeneration, arts policy, library services, community wellbeing and resilience.)</li> <li>3. To consider service changes, development and potential investments.</li> <li>4. To maintain a partnership approach, share practice and create joined-up solutions.</li> <li>5. To review performance, including monitoring of the annual service plans or key objectives (e.g. Welsh Public Library Standards.)</li> <li>6. To collectively understand and advocate the role and contribution of culture in regard to wellbeing, place and economy.</li> <li>7. To provide additional support and add value to the reporting and monitoring requirements of the partnership agreement.</li> </ol>
<b>Duties</b>	<ol style="list-style-type: none"> <li>1. To have due regard for the views of all board members.</li> <li>2. To ensure understanding of shared and respective obligations, goals and expectations.</li> <li>3. To be innovative and proactive.</li> <li>4. To be equitable in all matters and considerations.</li> <li>5. To work at all times within a spirit of partnership and co-operation.</li> <li>6. To ensure communication is clear and effective.</li> </ol>
<b>Purpose</b>	<p>In the context of the Council’s wellbeing goal to develop more healthy and resilient communities, to collectively focus on improving the Health and Wellbeing of Bridgend’s communities whilst making best use of available resources.</p> <p>To support a strategic overview of the provision and benefits of high quality affordable cultural services in Bridgend and to strengthen partnership working.</p>
<b>Outcomes</b>	<p>The overriding outcome is well used ,high quality, value for money services with the aim of sustaining participation in cultural services and promoting associated opportunities to use culture as a vehicle to improve wellbeing and the economy.</p>
<b>Frequency</b>	<p>Quarterly</p>
<b>Duration</b>	<p>90 minutes</p>
<b>Venue</b>	<p>Awen Cultural Trust facility</p>
<b>Sponsor</b>	<p>Cabinet Member- Wellbeing of Future Generations</p>

<b>Chair</b>	Chair or Chief Executive, Awen
<b>Council Representation</b>	<p>Awen:</p> <p>Chair or trustee of Awen  Chief Executive  Director of Development &amp; Partnerships  Director of Operations  Specific service leads as required</p> <p>BCBC:</p> <p>Leader of Council  Cabinet member-Wellbeing of Future Generations  Cabinet member-communities  Chair of Overview and Scrutiny 3  Director of Social Services and Wellbeing  Council lead officer</p> <p>(Deputisation as required)</p>
<b>External Representation</b>	<p>Cwm Taf Morgannwg Health Board/ Public Health Wales.</p> <p>Valleys to Coast Housing Association.</p> <p>Bridgend Association of Voluntary Organisations.</p> <p>Community Leisure UK</p>
<b>Administrative Support</b>	Awen Cultural Trust
<b>Reports &amp; Agenda</b>	To be received a minimum of 5 working days before the meeting
<b>Meeting cycle</b>	Four times a year -in line with partnership agreement.